



**DEAF**  
**CULTURE COUNCIL**  
**QUEENSLAND**



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**Second Annual Report**  
for  
**The Financial Year ending 31 December 2019**

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# **Agenda**

## **the Second Annual General Meeting**

31 March 2019, 1.00pm

Deaf Services, 915 Ipswich Road, Moorooka, Qld 4105

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Member Register at 12:45pm

Call to open at 1:00pm

Opening and Welcome

Roll Call

Apologies

Adoption of Observers and Proxy Vote

Adoption of Previous Minutes of 27<sup>th</sup> May 2018

Presentation of President's Report

Presentation and Adoption of the 2018 Annual Report

Adoption of Auditor for the year ending 31<sup>st</sup> December 2019

Election of Board Directors

Vote of Thanks

Conclusion and Refreshment



**First Annual General Meeting**  
DS Community Room, Moorooka  
Sunday, 27 May 2018

## **MINUTES**

### **1. Meeting Called to Order**

The President, Sally Strobridge called the meeting to order at 3.00pm

### **2. Register**

**Members:**

19 members were present (see appendice A).

**Observers and motion:**

No observer was present.

**Apologies and motion:**

Apologies were received from Mark Haigh, Tim Lydiard, Brad Jardine, Stephen Pay and Llewellyn Jones. **Resolved** that these five apologies be received. **CARRIED**

**Proxy:**

No proxy was received.

### **3. Adoption of Previous Minutes**

As this is the first Annual General Meeting, no previous minutes was tabled.

### **4. Presentation of President's Report**

Sally Strobridge presented her first President's Report for the year ending 31 December 2017 (appendice B).

**Resolved** that the President's Report for 2017 be adopted.

**CARRIED**

### **5. Adoption of Financial Report**

The treasurer, Laurence Hough presented 2017 Financial Report. He informed the meeting the report is only 7 months because DCCQ was formed in May.

**Resolved** that that audited Financial Statements of Deaf Culture Council Queensland for the year ending 31<sup>st</sup> December 2017 circulated be accepted. **CARRIED**

Discussion and Questions

### **6. Appointment of Auditor**

**Resolved** that Janet Childs and Associates be appointed as an auditor for the year ending 31<sup>st</sup> December 2018 **CARRIED**

## 7. Election of Board Directors

Before opening the session for the election of board directors, Sally Strobridge explained a few changes in requirements for board directors. It is expected that each director will be allotted with and oversea portfolio. They are expected to act in a professional manner and be accountable. No longer we are looking for people to fill the position. Several particular skills are required to identify and fulfil the needs of DCCQ. However, in the long term, DCCQ will engage a working staff to lessen the load of directors. We expect to meet every 2 months.

The nomination opened with Freda Sandon nominated Charlene Grace and was accepted.  
Simon Whitney nominated Chloe Haywood and she accepted.  
Chloe Haywood nominated Helen Le and she accepted.  
Freda Sandon nominated both Gilbert Whitney and Todd Kenny. They both declined.

## 8. Conclusion

Sally Strobridge declared the meeting closed at 4.10pm and invited everyone to refreshment. The next meeting will be announced early in 2019.

## Signing of Previous Minutes

\_\_\_\_\_  
Sally Strobridge  
President

\_\_\_\_\_  
Laurence Hough  
Acting AGM Secretary

\_\_\_\_\_  
31 March 2019

Date



## Appendice A – Members Present

Robyn Whitney	Freda Sandon
Simon Whitney	Megan Bytheway
Gilbert Whitney	Laurence Hough
Charlene Grace	Sally Strobridge
Emily Jones	Cameron Miller
Chloe Haywood	Samuel Gibson
Helen Lee	Todd Kenny
Elisa Lyidard	John Davis
Julie Lyons	Erin Davis

## Appendice B – President’s Report

My name is Sally Strobridge and I’m a President for the 2017 Financial Year. Welcome to first Annual General Meeting of the Deaf Culture Council Queensland, Inc. (DCCQ). DCCQ was established in response to the absence of the peak body run by deaf people in Queensland for the deaf people in the field of advocacy, social, education about deaf-related topics and to celebrate, preserve and promote our Deaf Culture and Auslan.

On 7 May, I discussed with Cameron Miller, Laurence Hough, Robyn Whitney, Elisa and Timothy Lydiard, Julie Lyons and Mark Haigh and decided to form an organisation run by deaf people for deaf consumers to fill in the void left by the closure of previous organisation Queensland Association of the Deaf Inc. a few years ago.

We decided to start a working party to establish the new independent organisation, since then we have been working on the paperwork for incorporation, constitution, and research into areas of what we can offer to the deaf people, deaf community. We have been consulting deaf people informally to see what we need can provide to the deaf community.

The informal consultations with various deaf people and deaf community have shown a great need for the followings:

1. social – deaf club, Deaf festival, deaf movie nights
2. advocacy for our rights and access to Auslan in different aspects
3. youth program
4. preserving deaf history
5. education/ workshops/ conference about deaf related topics
6. Deaf Culture

The incorporation was approved on 18 August 2017 resulting in working party personnel becoming board directors. The frozen fund from Deaf Festival and Auslan for Everyone was temporarily held by Deaf Sport and Recreation Queensland and later by Signs Church, Inc. Most of the fund were transferred to Deaf Cultural Council Queensland account.

The board decided to delegate each director with one or two specific portfolio We aim to work effectively on each separate field rather than having a full board focus on all portfolio at one meeting. The board directors were already very busy with their work and family commitments, and they are volunteers who also give up their time helping the organisation become fully established and meeting needs of deaf community.

We have been working on the creation of the information and Auslan video snippets to go on the website. The website is currently under construction. We created individual membership forms and online forms and investigated how we can use the social media platforms for outreaching. Currently, most of board directors have roles and responsibilities for different portfolios.

Sally Strobridge as a President oversaw and participated in each portfolio.

Board directors and their portfolio in last financial year.

Sally Strobridge – President – portfolio: education, Youth, Deaf movies

Cameron Miller – Secretary – portfolio: education and Youth

Laurence Hough – Finances – portfolio: website

Julie Lyons – director – portfolio: deaf club

Robyn Whitney – director – portfolio: education and deaf heritage

Elisa Lydiard – director – deaf theatre and arts

We look forward to a new financial year. We will need your support to enable us to support you and deaf community.

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## 2018 President's Report

My name is Sally Strobridge and I'm a President for the 2018 financial year (January to December 2018). Welcome to second Annual General Meeting of the Deaf Culture Council Queensland, Inc (DCCQ).

DCCQ Inc. was established in response to the absence of the peak body run by deaf people in Queensland for the deaf people in the field of advocacy, social, education about deaf related topics and to celebrate, preserve and promote our Deaf Culture and Auslan. DCCQ is managed by the board of 12 directors.

The board decided to delegate each director with one or two specific portfolios. This way, we can focus effectively at the same time rather than having full board focus on one portfolio at a time. The directors were already very busy with their own work and family commitments, and they volunteered their precious time. They work hard to enable the organisation becoming established this, meeting needs of deaf communities.

Sally Strobridge as a President acts as ex-officio by looking after and supporting in each portfolio.

Board directors and their portfolio in the last financial year.

Sally Strobridge – President – portfolio: Education and Youth program

Cameron Miller – Secretary – portfolio: Education and Youth program

Laurence Hough – Finances – portfolio: Website and administration

Julie Lyons – Director – portfolio: Deaf club and Arts

Robyn Whitney – Director – portfolio: Education and deaf heritage

Elisa Lydiard – Director – portfolio: Deaf theatre and arts

Charlene Grace – Director – portfolio: Deaf News

Llewellyn Jones – Director – portfolio: Deaf Club

Katrina Garvey – Director – portfolio: Arts and media

Bradley Jardine – Director – portfolio: Media

Chloe Haywood – Director – portfolio: Media

Helen Le – Director – portfolio: Media

All board directors support each other in the subcommittees.

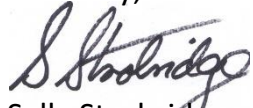
During the year 2018,

- We hosted monthly deaf club at Moorooka Community Hall which was well attended by deaf people, parents of deaf children and CODAs. At the deaf club we have various workshops, game nights, Trivia pursuit nights, Halloween and Christmas costume competitions.
- We run bi-monthly Youth program, where deaf and coda youth attended various activities such as indoor rock climbing, game nights, laser games and trampolining. We also met to discuss various deaf related topics and DCCQ encourages them to aspire for their future.
- We partnered with Deaf Services running Auslan Rally in October which was well attended by deaf community.
- Our board directors had represented and attended various workshops and groups such as art theatre workshops and groups, mental health workshops and grant writing workshops. We met several deaf-focused organisations and groups to discuss how we can form partnerships. We sent delegates to meet local and regional deaf communities to see how we can work together and support each other.
- We have managed a stall at ASLIA National Conference and promoted DCCQ to attendees and organisers. It was a well-attended conference and we are proud to say we have a successful day there.
- We worked hard to design a website and creating various contents for it. We drafted some policies and documents to put on the website. The website is still in construction.

We have 345 members which was obtained through word of mouth, online registration, deaf club and attendance at deaf youth program.

We look forward to the new financial year. We will need your support to enable us to support you and deaf community.

Sincerely,



Sally Strobridge  
President of DCCQ



Statement of Financial Performance  
**Deaf Culture Council Queensland, Inc**

ABN: 66 471 509 853

Report for Year ending 31st December 2018

<u>Revenue</u>	<u>2018</u> Amount	<u>2017</u> Amount
Donation/Sponsorship	\$ 10.00	\$ -
Membership Fees	\$ -	\$ 18.00
Event Income	\$ 3,568.10	\$ 1,800.00
Miscellaneous Revenue	\$ 4,724.69	\$ 15,994.52
Bank Interest	\$ 1.70	\$ 0.54
Total Revenue	\$ 8,304.49	\$ 17,813.06

<u>Operating Expenses</u>		
Catering and Groceries	\$ 1,283.70	\$ -
Hall Hire	\$ 885.05	\$ -
Event Expenses	\$ 327.50	\$ -
Contract Service	\$ 200.00	\$ -
Membership	\$ 40.00	\$ -
Internet/Web hosting	\$ 154.31	\$ 94.00
Legal Fees	\$ 53.30	\$ 148.00
Office Supplies	\$ 91.38	\$ -
Postage and Delivery	\$ 184.25	\$ -
Marketing Expense	\$ 1,581.51	\$ 1,194.00
Merchandise Purchase	\$ 599.00	\$ -
Total Operating Expenses	\$ 5,400.00	\$ 1,436.00
NET PROFIT	\$ 2,904.49	\$ 16,377.06

Statement of Financial Position  
**Deaf Culture Council Queensland**

ABN: 66 471 509 853

As of 31st December 2018

<u>Bank Asset</u>	<u>2018</u>	<u>2017</u>
Heritage Cheque Account	\$ 17,481.55	\$ 14,581.06
Total in Bank	<u>\$ 17,481.55</u>	<u>\$ 14,581.06</u>

<u>Current Asset</u>		
Accounts Receivable	\$ 1,800.00	\$ 1,800.00
Total for Current Asset	<u>\$ 1,800.00</u>	<u>\$ 1,800.00</u>

Total Assets	<u>\$ 19,281.55</u>	<u>\$ 16,381.06</u>
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<u>Current Liability</u>		
Accounts Payable	\$ -	\$ 4.00
Total Current Liability	<u>\$ -</u>	<u>\$ 4.00</u>

<u>Member's Equity</u>		
Previous Year(s) Earnings	\$ 16,377.06	\$ -
Current Year Earnings	\$ 2,904.49	\$ 16,377.06
Total Equity	<u>\$ 19,281.55</u>	<u>\$ 16,377.06</u>

Member's Equity	<u>\$ 19,281.55</u>	<u>\$ 16,377.06</u>
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Category Breakdown

General Operation	-\$ 3,826.48	-\$ 1,413.46
Deaf Festival	\$ 18,724.54	\$ 14,000.00
Auslan for Everyone	\$ 2,974.14	\$ 1,994.52
Deaf Club	-\$ 390.65	\$ -
Total in Heritage Cheque Account	<u>\$ 17,481.55</u>	<u>\$ 14,581.06</u>

Statement by Members of the Committee  
**Deaf Culture Council Queensland**

ABN: 66 471 509 853


The association keeps financial records in a way which properly records the association's income and expenditure and dealings with its assets and liabilities.

The statement is made in accordance with a resolution of the Committee and is signed on the behalf of the Committee by:

  
Sally Strobridge - President



23 February 2019

  
Laurence Hough - Treasurer